



Planning and Community Development Department

809 Center Street - Room 107 - Santa Cruz, CA 95060

831.420.5140 - rental@cityofsantacruz.com - www.cityofsantacruz.com/rentalservices

Residential Rental Inspection Services

Registration Form

10/26/16

Rental Property Information (Please list each property on separate registration form, use link on website to print additional copies)

Street Address _____ City Santa Cruz State CA Zip _____

APN _____ Single Family [] Multiple Units [] Total # of Units on Property* _____

List Each Unit: _____

Rental Type (check all that apply)

Long Term Rental

Short Term / Vacation Rental active TOT?

Gov't Agency Inspected / HUD verification included?

2nd Home / Personal Use proof provided?

Property Owner Information

Owner ID _____ (found on top right corner of letter)

First Name _____ Last Name _____

First Name _____ Last Name _____

Mailing Address _____ City _____ State _____ Zip _____

Email _____

Home Phone _____ Cell Phone _____ Work Phone _____

Principal Residence* _____ City _____ State _____ Zip _____

Preferred Contact Person _____ Owner [] Property Manager []

Property Manager Information (if applicable)

Company Name _____

First Name _____ Last Name _____

Mailing Address _____ City _____ State _____ Zip _____

Email _____ Contact Phone _____ Home [] Cell [] Work []

Preferred Inspection Type (please select one, selection is not guaranteed as City reserves right to modify)

City Inspection [] (yearly inspection performed by City inspector)

Self-Inspection [] (self-inspection of all units is performed yearly, City inspection of 20% of all units is mandatory every 5 years)

Signature _____ Date _____

Please submit to the Residential Rental Inspection Services. Thank you!

24.22.618.1 PRINCIPAL RESIDENCE *

The dwelling a person physically occupies and lives in on a day-to-day basis. A person may have only one principal residence at a time. If a person alternates between two or more properties, the principal residence will be the one lived in the majority of days during the year. Whether a property qualifies as a principal residence depends on the facts and circumstances in each case, including the good faith of the homeowner. In addition to a homeowner's use of the property, the following factors are relevant when determining principal residence: the address listed on the homeowner's federal and state tax returns, bank account, car registration, driver's license, voter registration and employment records...and whether the homeowner has been granted a homeowner's exemption pursuant to California Revenue and Taxation Code Section 218.